EAF DONATION METHODS GUIDE



Questions? EIN # 45-1813056

Email: donations@emergencyassistancefdn.org

Call: 844-905-4080

Recommended Donation Method: Electronic Transfer

Electronic Transfer is the least expensive and most efficient donation method. Alternative donation methods are outlined below.

Send Electronic Transfer donations to:

Emergency Assistance Foundation, Inc.

Account: 857190166

ACH Routing Number: 267084131

JPMorgan Chase Bank NA, 1450 Brickell Ave, Miami, FL 33131

For further credit [Fund Name]

IMPORTANT STEPS FOR ALL DONATIONS:

- 1. All donations must include a note with:
 - The **Fund Name** so the intended fund can be credited. Donations made without identifying the intended fund are placed into EAF's Operating Fund after a period of three months.
 - The **Donation Category*** to ensure accurate reporting. Donations which do not specifically note the Donation Category will be accounted for as Fund Partner Contributions.
- 2. For each donation, to ensure the intended fund is credited accurately and in a timely manner, an email should be sent to <u>donations@emergencyassistancefdn.org</u> with the following information:

Subject: [Fund Name]

Message: \$Amount transferred as Donation Category* via Donation Method (e.g. Electronic Transfer) on MM/DD/YYYY. Please contact Name at Phone Number if you have any questions.

*Donation Categories include:

- Fund Partner Contribution
- Donation for Fees
- Other(please specify)

- Payroll Deduction (# employees)
- Matching Donation

ALTERNATIVE DONATION METHODS:

Domestic/International Wire

Emergency Assistance Foundation, Inc.

Account: 857190166

Domestic Wire Routing Number: 021000021

SWIFT Code: CHASUS33 (for International Wires only)

JPMorgan Chase Bank NA, 270 Park Avenue, New York, NY 10017

For further credit [Fund Name]

Alternative donation methods continue on the following page.



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Check

Please make your check out to *Emergency Assistance Foundation, Inc.*Label it "For [Fund Name]" in the memo or the cover letter and mail it via FedEx or U.S. Mail as outlined below:

FedEx

JPMorgan Chase (TX1-0029) Emergency Assistance Foundation, Inc. & 737099 14800 Frye Road, 2nd Floor Ft Worth, TX 76155

U.S. Mail

Emergency Assistance Foundation, Inc. P.O. Box 737099
Dallas, TX 75373-7099

Securities

For gifts of in-kind publicly traded securities, direct the assets to:

Custodian: Morgan Stanley ACAT/DTC Number: 0015

Account Name: Emergency Assistance Foundation, Inc.

Account Number: 090-024563-211

Memo/Reference: [Your Company or the Fund Name]**
**Memo/Reference must be 16 characters or less.

Important Information for Securities Donations:

- **EAF must be notified when securities transfers are made.** We must have (1) the name of the donor, (2) the name of the security, and (3) the # of securities in order to accept them.
 - EAF often receives securities donations without this required information, making it impossible to credit the intended fund. Donations made without this information will have to be placed into EAF's Operating Fund after a period of three months.
- Upon receipt of donated shares, such shares are owned and exclusively controlled by Emergency Assistance Foundation, Inc. and will be liquidated as soon as possible.

